

GENERIC RISK ASSESSMENT FOR CHILDREN'S SERVICES



GENERIC RISK ASSESSMENT - TRAVEL - ON FOOT

State the location and type of visit: **Group Size:**

Establishment: **Young people:**

Who might be harmed: **Adults:**

Hazards (eg what might go wrong, including lack of / inadequate arrangements)	EXISTING CONTROL MEASURES	Write YES if in place, NO if not (or N/A)	If: NO - state action to be taken with timescales NO - any additional control measures YES - site specific details	RESIDUAL RISK RATING High / Medium Low
On foot - injury due to road traffic accident	<ul style="list-style-type: none"> - Walk on foot planning to avoid fast roads wherever possible - Pavements must be used where available and the dangers of being on the road explained to young people - Supervision on pavements, roads and especially crossing of any fast roads is pre-planned - Young people briefed re hazards and behaviour required - If abroad, beware of traffic on th right hand side of the road - Safety when crossing roads on journeys is a key issue. Where possible pedestrian crossings or footbridges should be used and young people made aware of the rules outlined in the in the Highway and Green Cross codes - Consideration could be given as to whether easily visible clothing could be worn by young people 		<ul style="list-style-type: none"> - A teacher to be at the front and back of the line, other adults to distribute themselves between the group - Children will be reminded to walk near to fences and gardens, adults to walk on the road side when holding children's hands - Any hazards / dangers found to be shared with all other adults of the group - Group will stand by the road until everybody is ready to cross - One adult will stand in the middle of the road, stopping traffic as necessary. Another adult to lead children across the road and one adult at the end of the group - Each teacher to be responsible for their own class 	
Walking on roads Road Traffic Accident	<ul style="list-style-type: none"> - Face oncoming traffic - Staff must be present at front and rear of the group, ideally wearing fluorescent waistcoats - On the approach to a right hand bend, the front member of staff should go on ahead to warn approaching traffic of the presence of the group - Everybody must keep well in - Young people must be cautioned as to the dangers and have the dangers explained to them beforehand 			
Walking along roads at night	<ul style="list-style-type: none"> - Face oncoming traffic Staff wearing some reflective clothing and carrying good lights must be at the front and rear of the group On the approach to a right hand bend, the front member of staff should go on ahead to warn approaching traffic of the presence of the group Everybody must keep well in Young people must have the serious dangers explained to them 			

ASSESSMENT CARRIED OUT BY: **SIGNED:** **DATE:**

(Group Leader)

(The content of this Risk Assessment has been shared with and understood by all staff members taking part in the visit)

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- Child(ren) with 1:1 needs (SEN / behavioural) may choose to leave the group	- 1:1 adult to be with the child(ren) at all times			
AT THE PARK - Children may become separated from the group - Children may pick things up off the ground - Used needles & dog faeces	- Children to be supervised at all times, an adult at the front and rear of the group and other adults distributed throughout the group - The group are to keep to the route given - Any hazards / dangers found to be shared with all other adults of the group			
ON-GOING RISK ASSESSMENT Have staff been instructed to carry out ON-GOING risk assessment throughout the visit / activity e.g. as regards to changes of weather, tiredness / illness in the group, behaviour, problems made known by other groups at the same location etc.				Tick when completed
OFF-SITE VISITS CO-ORDINATOR'S (OVC) COMMENTS (if any):				
HEAD OF ESTABLISHMENT APPROVAL: COMMENTS:				

SIGNED: DATE: